

MEMORANDUM

To: Registrar

From: Office of the Senior Associate Dean for Academic Affairs
Swanson School of Engineering

Date: _____

Subject: Permission to Register for More than 18 credits

I, _____, PeopleSoft ID _____, am
Student's printed name
requesting to take more than 18 credits because _____
_____.

In requesting permission to register for ____ credits for the _____ 20__ term,
I understand that the responsibilities this course load imposes on my academic performance,
and that I will be invoiced for the additional credit(s).

Student's signature Date

Student's academic department: _____

Academic Coordinator signature Date

Cumulative GPA: _____

Prior term GPA: _____

Academic Dean signature Date